

**BAY VILLAGE SCHOOLS TRANSPORTATION**

**PHONE: (440) 617-1659 FAX: (440) 899-5985**

**Request for Day Care/Babysitter Change Form**

**20 \_\_\_ - 20 \_\_\_ School Year**

**Instructions: Please complete one (1) copy of this form for each student for whom you are requesting a change.**

**Student: Name \_\_\_\_\_ School \_\_\_\_\_**

**Address \_\_\_\_\_ Grade \_\_\_\_\_**

**Parents: Name \_\_\_\_\_**

**Phone \_\_\_\_\_ Alt. Phone \_\_\_\_\_**

**Day Care/Babysitter: Name \_\_\_\_\_**

**Address \_\_\_\_\_**

**Phone \_\_\_\_\_ Alt. Phone \_\_\_\_\_**

**Please circle appropriate days and time student will ride the bus from/to Day Care/Babysitter: (changes are for the entire school year)**

**M T W TH F /AM (pick up before school)**

**M T W TH F /PM (drop off after school)**

**Effective: \_\_\_\_\_ 20 \_\_\_ - \_\_\_ school year**

**Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_**

**FOR OFFICE USE ONLY:**

**From \_\_\_\_\_ Bus # \_\_\_\_\_**

**To \_\_\_\_\_ Bus # \_\_\_\_\_**

**Paperwork for Day Care/Babysitters must be completed for each new school year. All changes/updates must be submitted in writing to the Transportation Office.**